

**Town of Cape Elizabeth  
Planning Board Training Workshop**

TO: Cape Elizabeth Planning Board  
Cape Elizabeth Conservation Commission  
Ben McDougal, Code Enforcement Officer  
FROM: Maureen O'Meara, Town Planner  
DATE: March 27, 2013  
SUBJECT: April 2, 2013 Training Workshop

The Cape Elizabeth Planning Board will hold a Training workshop on **Tuesday, April 2, 2013 beginning at 6:30 p.m.**, in the William H. Jordan Conference Room of the Town Hall. Pizza will be served.

**Agenda**

- 6:30 1. Introductions: Planning Board, Conservation Commission, Code Enforcement Officer
- 6:40 2. Conversation with Code Enforcement Officer
- What can the Planning Board do to facilitate understanding/enforcement of approved plans?
  - Are there things that should be put on plans that are not there now?
  - Are there issues the PB should address during review?
  - General items
- 7:30 3. Ordinance review of wetland zones, open space zoning right to know law
- 7:50 4. Planning Board/Conservation Commission exchange